

CORPORATE PLAN: PERFORMANCE REPORT TWO 2017 TO 2018

<u>Report of the:</u>	Head of Corporate Governance
<u>Contact:</u>	Adama Roberts
Urgent Decision?(yes/no)	No
If yes, reason urgent decision required:	N/A
<u>Annexes/Appendices</u> (attached):	Annexe 1 – Performance Report Two 2017 to 2018 Annexe 2 – Overview of Key Priority Performance Targets Reported under Phase Two
<u>Other available papers</u> (not attached):	Corporate Plan 2016 to 2020

REPORT SUMMARY

This report provides an update against our Key Priority Performance Targets for 2017 to 2018, under our Corporate Plan.

RECOMMENDATION (S)

- (1) That the Committee considers the performance reported in Annexe 1 and identifies any areas of concern.**
- (2) That the Committee considers the actions that have been proposed or taken where performance is currently a concern as shown in table 3.1.**
- (3) That the Committee notes the overview of the Key Priority Performance Targets in Annexe 2.**

1 Background

- 1.1 The Council has a four-year Corporate Plan for the period 2016 to 2020.
- 1.2 The Corporate Plan sets out the Council's vision together with its four Key Priorities. The four Key Priorities are underpinned by 19 Key Priority Objectives and measured against 66 Key Priority Performance Targets.

Audit, Crime & Disorder and Scrutiny Committee

8 February 2018




- 1.3 The delivery of the Corporate Plan will be captured in the performance reports, which are based around Committee cycles and details what will be done, what the targets are and how these will be measured. The desired key outcomes have also been outlined in the Corporate Plan. An annual year-end report will be produced to highlight delivery against the Corporate Plan.

2 Changes to the Performance Management Framework

- 2.1 The new performance framework was introduced in 2016/17 with the Corporate Plan 2016 - 2020 and improved the way we report upon performance. This is well established but there is an issue with the timeliness of data, in order to fit into the committee cycle. The process to collect data starting more than 6 weeks before being reported.
- 2.2 It was agreed by Chairmen's Group on 28 September 2017, that the process for reporting performance targets could be more aligned to the financial reporting process, with reports being issued direct to councillors and not reported through committees. This enables the information to be timelier and more relevant. In addition, the information is available for all councillors to review. The performance targets for phase 2 (August to December) were issued on 8 January. In line with the responsibilities of this Committee, the performance targets will continue to be reported for review.
- 2.3 The targets for 2018/19 will be set for each Committee in consultation with the relevant chair and vice chair and a report will go to the relevant committee to approve the targets.

3 Corporate Plan: Delivery against Key Priority Performance Targets set

- 3.1 This report tracks the progress against the Key Priority Performance Targets previously agreed by the Committee. On the whole performance is good as shown in the table below. Consideration should be given to any Key Priority Performance Target where performance is currently a concern as shown in table 3.1.

Performance status		
Key to reporting status		Number
	On track/achieved	42
	Slightly off track, not a major concern or slippage	11
	Off track or unlikely to be achieved for projected year	10

Audit, Crime & Disorder and Scrutiny
Committee
8 February 2018

Information indicators	These indicators are for information only	3
Total		66

4 Actions identified for the Key Priority Performance Target where performance is currently a concern

4.1 Red Key Priority Performance Target and remedial actions identified

Not achieved	Actions identified
Supporting our Community At least 15 households accommodated through the private sector leasing (PSL) scheme	Three households have been accommodated in Private Sector leased property to date however; alternative pathways are in place including the rent deposit scheme.
Introduce a programme for raising awareness of volunteering initiatives in Epsom & Ewell	This target has been reviewed and a decision made to put it on hold until 2018/19.
Managing our Resources Epsom Cemetery extension: Conduct ecological and ground water risk assessment; Submit the planning application	This project is behind target due to its complexities. A consultant is being procured to provide specific expertise to submit a planning application for the cemetery extension.
To produce a proposal in regards to an Asset Management Strategy and Ten year maintenance plan	As a result of reviewing the property portfolio the production of the Asset Management Strategy has been delayed but will be reported to Strategy & Resources in 2018/19.
Supporting businesses and our local economy To agree and implement a scheme for the allocation of the neighbourhood portion of Community Infrastructure Levy (CIL) (15%)	The report was deferred but will go to Strategy & Resources on 1 February.
No more than ten per cent of major planning applications allowed at appeal (using the two-year rolling assessment period defined by the government)	The Planning Improvement Action Plan is in place, which will address future decision-making.
Plan E (Phase 1): Finalise and agree the design for the Market Place improvements in partnership with Surrey County Council (SCC)	Some decisions on the final design are outstanding but Phase F of Plan E started on 8 January and the bus stand is now operational. Phases E and G will commence in February. With regular weekly updates on progress from SCC.
Complete a review of the benefits/disadvantages of establishing a Joint Local Committee and report to S&R	This target has been delayed because of staffing resources and will be reviewed once the new Chief Legal Officer is in post.

Audit, Crime & Disorder and Scrutiny
Committee
8 February 2018

Develop the business case for a business hub and report to S&R	An alternative venue is being reviewed and this option will be considered and members informed
To carry out a corporate review of all marketing and promotions to agree an overall strategy	In order to align with the Income Generation Plan further work on corporate marketing was put on hold. Once the Income Generation Plan is finalised this will be reviewed to support those areas identified that would benefit from marketing

5 Financial and Manpower Implications

5.1 **Chief Finance Officer's comments:** None for the purposes of this report

6 Legal Implications (including implications for matters relating to equality)

6.1 **Monitoring Officer's comments:** There are no legal implications arising from this report. The implications around each individual target are considered as those targets are considered and action is taken.

7 Sustainability Policy and Community Safety Implications

7.1 There are no particular community safety implications for the purpose of this report.

8 Risk Assessment

8.1 Actions have been identified for those Key Priority Performance Targets where performance is currently a concern.

9 Conclusion and Recommendations

9.1 The Committee is requested to consider the performance reported and identifies any areas of concern.

9.2 The Committee is requested to note the overview of the Key Priority Performance Targets

9.3 The Committee is requested to consider the actions that have been proposed where performance is currently of concern.

WARD(S) AFFECTED: (All Wards);